



September 24, 2025

Kind Attention:

Parents of students of Classes 9 – 12,

Please note that a minimum of 75% attendance of the working days in school is mandatory as per attached regulations of the Council for the Indian School Certificate Examinations.

Students who do not meet the above criterion may not be allowed to appear for the ensuing ICSE Examination & ISC Examination, unless the parents of such a student submit an undertaking to the head of the school stating clearly the reason for such absence with documentary evidence or in absence of such documents, an assurance that such absence in school, will never occur in the remaining months leading up to the ICSE Examination, 2026 & ISC Examination, 2026.

Please treat this with due urgency and do the needful at your earliest.

Excerpt from the Council Rules

Entry to the Indian Certificate of Secondary Education Examination, in the case of candidates who are being entered for the first time, is restricted to **candidates with a minimum of 75% attendance of the working days during each year of the two-year course** at Schools affiliated to the Council and registered for the Indian Certificate of Secondary Education Examination.

Warm regards
Principal